



# BE-ARMA EVENT

Usquare.brussels

Kroonlaan 227 avenue de la couronne 1050 Brussels  
Building HQ, 1st floor, meeting room "Le Mess des  
Officers"

15/09/2023

## BE-ARMA AGENDA

**09:30**

Registration Coffee/Tea Service

**10:00**

Welcome to Usquare.brussels, Brussels new urban and university district

VUB & ULB EFRO-FEDER Representatives (10 min)

- Benjamin Wayens

VUB & ULB support to researchers & EU project administrators (30 min)

- Tania Van Loon, Coordinator Research Funding Europe, VUB Dept.

RESEARCH

- Rachel Leproult, Coordinator Cellule Europe, ULB Dept.

RECHERCHE

BE-ARMA support to professionals active in the management of European funded research and innovation projects (20min)

- BE-ARMA steering group

**11:00**

Coffee/Tea Break

**11:30**

How research administrators acquire specific skills (30min)

Sharing training and coaching practices, identifying gaps and opportunities

- Frederik Ponjaert, Project Coordinator, ULB

- Annemie Coone, Project Coordinator, HOGENT

- Fatma Demir, Project Manager, VUB

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Sneak preview: what is envisaged at European level to increase skills and competences of research administrators (40min)

- Nik Claesen, Managing Director EARMA
- Eduard Balbuena, Strategic and International Programmes Manager CERCA CARDEA Project
- Q&A and reflections from participants (5min)

## **12h45**

Networking lunch

## **13h45**

Project management tools in practice (30min)

Interactive session with

- Rosita Persoons, Project Manager, VITO NV
- Company & Research Institution (to be confirmed)

## **14h15**

Avoiding problems before the project starts

World Café™: project managers share with proposal writers and NCP the potential problems that may arise due to the content of the proposals. The aim is to explore ways to avoid these issues and provide recommendations.

We invite participants to share cases relevant to them. Please contact the organisers by Sept. 6 latest:

- Tania Van Loon: [tania.van.loon@vub.be](mailto:tania.van.loon@vub.be)
- Amal Akheyar: [amal.akheyar@ulb.be](mailto:amal.akheyar@ulb.be)

## **15:00**

Guided visit of ULB & VUB FabLabs

- Jonas Verbeke, Coordinator VUB Fablab Brussels
- Coordinator ULB Fablab Brussels

## **15h30**

Closing networking activity

Drink & Networking

Usquare.brussels art exhibit or event to be confirmed.

# BE-ARMA AGENDA

## **Registration**

Please click on the following link to access the registration form and secure your spot for the event:

[BE-ARMA EVENT Registration Form](#)

Kindly fill out the form with the required information.

**Registration will be open until 11/09/2023.**